

EXPENSE REPORT
Newport Harbor Lawn Bowling Club

Date: _____

Submitted by: _____

Category

___ Social Event

___ Private Event

___ Clubhouse Supplies - kitchen

___ Clubhouse Supplies - office

___ Clubhouse Supplies - other (describe Items: _____)

Event Description/Name: _____

ITEM	VENDOR Store Amazon On-line vendor	PAYMENT METHOD	AMOUNT
TOTAL:			\$

Please attach receipts to verify above amounts (original or copy) and include with this form. Return to: Club Treasurer, NHLBC.

